Premium Members Portal Terms and Conditions

Month-to-Month Subscription

Access begins when we confirm your initial payment. We will charge you the fee stated at the time of purchase monthly until you cancel. Once the fee has been charged at the start of each month, that charge is final and no refund is available. The fee is subject to change—but we'll always notify you beforehand. You can cancel anytime by visiting your My Account page or contacting elearning-support@artofservice.com.au. Cancelling your membership stops the charge at the start of your next billing term—but your service will continue through the end of your current term.

6 and 12-Month Subscriptions

Payment for your one year or six month term: we'll bill your credit card the fee stated at the time of purchase As soon as you've successfully completed this sign-up process and your payment is confirmed, your membership will begin. You can cancel anytime by visiting your My Account page or contacting elearning-support@artofservice.com.au. Cancelling your membership stops the charge at the start of your next billing term—but your service will continue through the end of your current term.

Renewal

The price is valid for a full term purchased. After that, we'll renew your contract automatically unless you cancel. The price is subject to change, but we will always notify you beforehand.

How do I cancel my subscription?

We'd hate to see you go, but you can cancel online at any time by visiting the "My Account" page and clicking "Cancel Subscription". If you cancel within the trial period, you will not be charged. If you like your membership, do nothing. Your account will automatically continue and your card will be billed the monthly rate (plus any applicable taxes) for the subscription type you select.

Why do I need to enter my credit card information?

The Art of Service order forms require that you enter credit card information for security purposes. Even when you enter in a free course.

Will you share my information?

We value your privacy and will not rent or sell your information. See our <u>privacy policy</u> for details.